

**MINUTES OF THE SOUTHFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING HELD ON September 10, 2024**

1. CALL TO ORDER

Supervisor O'Reilly called the September 10, 2024 meeting of the Southfield Township Board of Trustees to order at the Township Hall at 7:00 PM.

2. ROLL CALL

Present: Supervisor O'Reilly, Clerk Harryvan, Trustee Cook, Trustee Nelson, Trustee Paul Scarcello

Absent: Treasurer Chalifoux, Trustee Newitt

Others: Janet Mooney, Vincent Borowski

3. ADMINISTRATIVE REPORTS

(A) Supervisor's Report

Supervisor O'Reilly reported the Board of Review met in July. Nine (9) petitions were heard and of those, eight (8) were affidavits to recap parcels that didn't have their Property Transfer Affidavits turned in timely. He detailed the affidavits. In addition, he consolidated several contracts the Township has with the Animal Control Officer into a single agreement. He and the Animal Control Officer, Dave Weber of Anytime Animal Control signed the final document and the contract expires March, 2026. O'Reilly prepared a document to regulate the rental of the Township Hall. Exit signs need to be installed in the Township Hall. This will finalize the renovation of the building. The on-going issue with Acacia Park Cemetery about the condition of the fence along Southfield Road was given to the Township attorney and he spoke with the Beverly Hills Village attorney.

(B) Clerk's Report

Clerk Harryvan has received the Animal Control, Franklin/Bingham Farms Police and Fire Department Reports. There was nothing out of the ordinary in them and as always, the reports can be reviewed in the Clerk's Office. The November ballots were proofed by the state, county and herself and are now being printed. Ballots will be sent to overseas and military voters on or before September 21. Early voting begins two (2) Saturdays before the election and the last day is Sunday before the election. Absentee ballots will go sent to voters by bulk mail the 1st week of October. Harryvan is contacting those precinct inspectors who worked in August, many of whom have confirmed they will be back in November. Chris Dobies, who replaced Patrick Bresnahan as Election Custodian is doing an excellent job. She included the Oakland County Official Candidate List for the November 5, 2024 General Election in this month's Trustees' packet. The results of the August Primary are available on the Oakland County Clerk's website.

(C) Treasurer's Report

In Chalifoux's absence, Supervisor O'Reilly reported that the taxes are being paid. The office has been busy collecting taxes.

4. DISCUSSION AND POSSIBLE APPROVAL OF JULY 9, 2024 REGULAR BOARD MEETING MINUTES

Motion by Trustee Cook, seconded by Trustee Scarcello to approve the July 9, 2024 Regular Board of Trustees minutes, as presented.

Motion carried unanimously

5. PUBLIC RE-HEARING FOR POLICE AND FIRE SPECIAL ASSESSMENT DISTRICTS

Supervisor O'Reilly opened the Re-Hearing at 7:15 pm. Supervisor O'Reilly closed the Re-Hearing at 7:16 pm.

6. DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO ADOPT SPECIAL ASSESSMENT FOR POLICE AND FIRE PROTECTION BY VILLAGE OF BEVERLY HILLS FOR 2024-2025

Supervisor O'Reilly clarified that the additional \$700.00 assessment is for unassessed land of the grave sites.

RESOLUTION TO ADOPT SPECIAL ASSESSMENT DISTRICT FOR POLICE AND FIRE PROTECTION TO THE VILLAGE OF BEVERLY HILLS FOR 2024-2025

Resolved by Trustee Nelson, seconded by Clerk Harryvan, that the following resolution be adopted:

WHEREAS the voters of the unincorporated area of Southfield Township having expressed their desires for the setting up of special assessment districts for fire and police protection; and

WHEREAS the Southfield Township Board of Trustees is cognizant of the need for such special assessment districts

NOW, THEREFORE, BE IT RESOLVED, that since a public hearing has been held to determine estimates of costs and expenses for the establishment of fire and police protection special assessment districts pursuant to MCL 211.741 and MCL 41.801 et seq., the following shall be levied for the unincorporated area of Southfield Township to be serviced by the Village of Beverly Hills at a rate of 9.4608 mills per \$1,000 of Taxable Value (TV).

<u>SIDWELL</u>	<u>NAME</u>	<u>TV</u>	<u>FEE</u>
T 24-01-301-003	Albert & Laura Hayward-Ramaj 17342 W. 13 Mile Road	\$106,800	\$1,010.42

T 24-01-301-004	Midwest Memorial Group LLC 31300 Southfield Road, Suite 1	\$147,710	\$1,397.46 + 700.00 <u>\$2,097.46*</u>
-----------------	--	-----------	--

*The total charge of \$2,097.46 is based on 9.4608 mills times the taxable value of the \$147,710 plus a \$700.00 charge for unassessed land.

Ayes: Trustee Scarcello, Trustee Nelson, Trustee Cook, Clerk Harryvan, Supervisor O'Reilly
Nays: None

Motion carried unanimously

7. **DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO ADOPT SPECIAL ASSESSMENT FOR FIRE SERVICES BY FRANKLIN/BINGHAM FARMS FIRE DEPT FOR 2024-2025**

RESOLUTION TO ADOPT SPECIAL ASSESSMENT DISTRICT FOR FIRE SERVICES BY THE FRANKLIN-BINGHAM FARMS FIRE DEPARTMENT FOR 2024-2025

Resolved by Trustee Cook, seconded by Trustee Scarcello, that the following resolution be adopted:

WHEREAS the voters of the unincorporated area of Southfield Township having expressed their desires for the setting up of special assessment districts for fire protection; and

WHEREAS the Southfield Township Board of Trustees is cognizant of the need for such Special Assessment districts.

NOW, THEREFORE, BE IT RESOLVED, that since a public hearing has been held to determine estimates of costs and expenses for the establishment of a fire protection special assessment district pursuant to MCL 211.741 and MCL 41.801, et seq, the following shall be levied for the unincorporated area of Southfield Township to be serviced by the Franklin-Bingham Farms Fire Department at a rate of 2.00 mills per \$1000 taxable value for these seven properties:

<u>SIDWELL</u>	<u>NAME</u>	<u>TAXABLE VALUE</u>	<u>FEE</u>
T 24-06-101-001	Daan & Eileen Harryvan 27360 W. 14 Mile Rd. Franklin, MI 48025	\$357,910	\$715.82
T 24-06-101-002	Burton D. Farbman, Trustee 27272 W. 14 Mile Rd. Franklin, MI 48025	\$376,800	\$753.60

T 24-06-101-003	Jameela Hepburn 27220 W. 14 Mile Rd. Franklin, MI 48025	\$322,800	\$645.60
T 24-06-101-004	Prashanth Balusu & Sashi Chilakapati 27190 W. 14 Mile Rd. Franklin, MI 48025	\$279,070	\$558.14
T 24-06-101-005	Allen S. & Danielle Shifman 27170 W. 14 Mile Rd. Franklin, MI 48025	\$266,550	\$533.10
T 24-06-101-006	John Rogers 27160 W. 14 Mile Rd. Franklin, MI 48025	\$252,090	\$504.18
T 24-06-101-007	Patrick O'Connor 27158 W. 14 Mile Rd. Franklin, MI 48025	\$154,890	\$309.78

Ayes: Trustee Nelson, Trustee Cook, Clerk Harryvan, Supervisor O'Reilly, Trustee Scarcello

Nays: None

Motion carried unanimously

8. DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO ADOPT SPECIAL ASSESSMENT FOR POLICE SERVICES BY FRANKLIN/BINGHAM FARMS POLICE DEPT. FOR 2024-2025

Resolved by Trustee Scarcello, seconded by Trustee Nelson, that the following resolution be adopted:

RESOLUTION TO ADOPT SPECIAL ASSESSMENT DISTRICT FOR POLICE SERVICES BY THE FRANKLIN-BINGHAM FARMS POLICE DEPT. FOR 2024-2025

WHEREAS the voters of the unincorporated area of Southfield Township having expressed their desires for the setting up of special assessment districts for police protection; and

WHEREAS the Southfield Township Board of Trustees is cognizant of the need for such special Assessment districts.

NOW, THEREFORE, BE IT RESOLVED, that since a public hearing has been held to determine estimates of costs and expenses for the establishment of a police protection special assessment district pursuant to MCL 211.741 and MCL 41.801, et seq, the following shall be levied for the unincorporated area of Southfield Township to be serviced by the Franklin-Bingham Farms Police Department, at a rate of 4.00 mills per \$1000 taxable value for the following seven properties:

<u>SIDWELL</u>	<u>NAME</u>	<u>TAXABLE VALUE</u>	<u>FEE</u>
T 24-06-101-001	Daan & Eileen Harryvan 27360 W. 14 Mile Rd. Franklin, MI 48025	\$357,910	\$ 1,431.64
T 24-06-101-002	Burton D. Farbman, Trustee 27272 W. 14 Mile Rd. Franklin, MI 48025	\$376,800	\$ 1,507.20
T 24-06-101-003	Jameela Hepburn 27220 W. 14 Mile Rd. Franklin, MI 48025	\$322,800	\$ 1,291.20
T 24-06-101-004	Prashanth Balusu & Sashi Chilakapati 27190 W. 14 Mile Rd. Franklin, MI 48025	\$279,070	\$ 1,116.28
T 24-06-101-005	Allen S. & Danielle Shifman 27170 W. 14 Mile Rd. Franklin, MI 48025	\$266,550	\$ 1,066.20
T 24-06-101-006	John Rogers 27160 W. 14 Mile Rd. Franklin, MI 48025	\$252,090	\$ 1,008.36
T 24-06-101-007	Patrick O'Connor 27158 W. 14 Mile Rd. Franklin, MI 48025	\$154,890	\$ 619.56

Ayes: Trustee Cook, Clerk Harryvan, Supervisor O'Reilly, Trustee Scarcello, Trustee Nelson
Nays: None

Motion carried unanimously

9. DISCUSSION REGARDING POSSIBLE CONTRIBUTION TO BEVERLY HILLS TO ASSIST WITH EMERGENCY COSTS INCURRED FOR RECENT STORM DAMAGES

O'Reilly stated that Beverly Hills has twice applied for approximately \$275,000 in disaster recovery funds from the State of Michigan and twice their application was denied. He added that the State did not give a formal basis for the denial. The actual cost of the storm damage clean-up was approximately \$500,000. O'Reilly explained that donations by the Township are prohibited, which limits what the Township can do to help the Village. There was discussion about the legality of "sharing" the cost versus "contributing." Harryvan commented that the Township, and the villages of Franklin and Bingham Farms have a Disaster Recovery Plan. Our Emergency Manager is Chief Tony Averbuch of the Franklin/Bingham Farms Fire Department. It was decided that contributions that are not specifically authorized by state statute cannot be made, regardless of the worthiness of the cause.

10. DISCUSSION AND POSSIBLE APPROVAL OF TOWNSHIP HALL RULES AND REGULATIONS FOR USE OF TOWNSHIP HALL FOR PRIVATE EVENTS

There was a discussion regarding the rules and regulations for those who wish to use the Southfield Township Hall. The topic of a “refundable security / damage deposit of fifty (\$50.00) dollars” was discussed and it was decided that the subject of food (#2) should be reworded and included in a different area. The final form of the rules will be discussed at our next meeting.

11. DISCUSSION AND POSSIBLE APPROVAL OF PROCLAMATIONS FOR NATIONAL RECOVERY MONTH AND NATIONAL SUICIDE PREVENTION MONTH

Resolved by Nelson, supported by Cook, that Southfield Township adopt the proclamations submitted by Oakland Community Health Network for National Recovery Month and National Suicide Prevention Month in the month of September 2024.

Ayes: Supervisor O’Reilly, Trustee Scarcello, Trustee Nelson, Trustee Cook, Clerk Harryvan
Nays: None

Motion carried unanimously

12. DISCUSSION AND POSSIBLE APPROVAL OF JULY 2024 EXPENDITURES

Trustee Nelson reviewed the bills and the totals were correct. In July 2024 the total check payments were \$26,175.09. The total EFT transfers were \$33,410.61. The total monthly expenditures were \$59,585.70.

Motion by Supervisor O’Reilly, seconded by Trustee Scarcello, to approve the July 2024 Total Monthly Expenditures, as presented.

Motion carried unanimously

13. DISCUSSION AND POSSIBLE APPROVAL OF AUGUST 2024 EXPENDITURES

Trustee Nelson examined the bills and the totals were correct. In August 2024 the total check payments were \$45,094.48. The total EFT transfers were \$61,547.33. The total monthly expenditures were \$106,641.81.

Motion by Trustee Cook, seconded by Clerk Harryvan, to approve the August 2024 Total Monthly Expenditures, as presented.

Motion carried unanimously

COMMENTS FROM BOARD MEMBERS

- Scarcello** Glad to be back again. Looks forward to the October meeting.
- Nelson** Thanks to Mr. Borowski for being here to see what the Board of Trustees does.
- Cook** See you in October.
- Harryvan** Commented that if she conducts business on her person cellphone, which she does all the time, it can be FOIA'ed. She suggests the Township buy several cellphones to be used by those who conduct Township (government) business.
- O'Reilly** The next meeting is October 8th. For those who are not running for re-election, suggests that they bring in their "Policies and Procedures Book" for the new board members. He will make sure it is updated with the new resolutions. Rosh Hashanah is October 2nd and September 16th is the last day to pay Summer Property Taxes.

Supervisor O'Reilly adjourned the meeting at 8:10 PM.

James O'Reilly, Supervisor

Eileen Harryvan, Clerk