

**MINUTES OF THE SOUTHFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING HELD ON June 11, 2024**

1. CALL TO ORDER

Supervisor O'Reilly called the June 11, 2024 regular meeting of the Southfield Township Board of Trustees to order at the Township Hall at 7:00 PM.

2. ROLL CALL

Present: Supervisor O'Reilly, Clerk Harryvan, Trustee Cook, Trustee Nelson, Trustee Newitt

Absent: Treasurer Chalifoux

Others: Paul Scarcello

3. ADMINISTRATIVE REPORTS

(A) Supervisor's Report

Supervisor O'Reilly reported that the office renovations are complete with the exception of some minor issues he identified. The Township has ordered and received new chairs for the boardroom. Clerk Harryvan and Deputy Clerk Finn have received the designation Michigan Professional Municipal Clerk (MiPMC) as part of the Michigan Association of Municipal Clerks (MAMC) professional certification program.

(B) Clerk's Report

Clerk Harryvan reported that the Animal Control, Franklin/Bingham Farms Police and Fire Department Reports have been received. There was nothing out of the ordinary in them and as always, the reports can be reviewed in the Clerk's Office. The Presidential Primary ballots are being printed and will be available for overseas voters on or before June 22. Shortly thereafter the ballots for the absentee voters will be mailed out. Completed ballots may be cast during Early Voting, at the precinct on Election Day or returned to the Township Office on or before Election Day for tabulation. Poll workers will be appointed soon and Patrick Bresnahan will be working with Chris Dobies who will in the future succeed Bresnahan as Election Custodian. Bresnahan will be available for the remaining 2024 elections, or as needed.

(C) Treasurer's Report

In Chalifoux's absence, Clerk Harryvan reported the 1st and 2nd Quarter Reports from the Treasurer will be presented at the July 9 meeting. Tax bills are being printed and will be delivered by July 1. Nancy Scott returned to full-time work after a six-month absence.

4. DISCUSSION AND POSSIBLE APPOINTMENT OF PAUL SCARCELLO TO SERVE THE BALANCE OF VACANT TRUSTEE TERM ARISING FROM DEATH OF JON OEN

Supervisor O'Reilly remarked upon Trustee Oen's unexpected passing on May 17, 2024. State statute requires that the vacancy be filled within 45 days of a vacancy.

Motion by Supervisor O'Reilly, supported by Trustee Nelson, to nominate Paul Scarcello for the vacant position of Township Trustee, effective June 11, 2024. The term of this appointment will expire on November 20, 2024.

Ayes: Trustee Newitt, Trustee Nelson, Trustee Cook, Clerk Harryvan,
Supervisor O'Reilly
Nays: None

Motion carried

Clerk Harryvan officially swore in Paul Scarcello as a Southfield Township Trustee.

5. DISCUSSION AND POSSIBLE APPROVAL OF SETTING PUBLIC HEARING DATE FOR POLICE AND FIRE SPECIAL ASSESSMENT DISTRICT

Motion by Trustee Cook, seconded by Trustee Newitt, the following resolution be adopted:

BE IT RESOLVED that the Southfield Township Board of Trustees will hold a Public Hearing on Tuesday, July 9, 2024 at 7:00 p.m. at the Township Hall located at 18551 W. Thirteen Mile Road, Beverly Hills, Michigan 48025 for the purpose of assigning a Special Assessment for police and fire protection for Township-only parcels.

Ayes: Trustee Nelson, Trustee Cook, Clerk Harryvan, Supervisor O'Reilly,
Trustee Newitt, Trustee Scarcello
Nays: None

Motion carried unanimously

6. DISCUSSION AND POSSIBLE APPROVAL OF MTA DUES

Supervisor O'Reilly presented this to the Board in his Memo, Michigan Township Association Dues Notice, dated May 28, 2024.

Resolved by O'Reilly, supported by Scarcello, to approve payment of the Michigan Townships Association annual membership dues, including the voluntary legal defense contribution, for a term of 7/01/24 to 6/30/25 in the amount of \$8,776.63.

Ayes: Trustee Cook, Clerk Harryvan, Supervisor O'Reilly, Trustee Scarcello,
Trustee Newitt, Trustee Nelson
Nays: None

Motion carried unanimously

7. DISCUSSION AND POSSIBLE APPROVAL ON APPOINTMENT OF REPRESENTATIVE TO SOCWA BOARD

Resolved by Trustee Newitt, supported by Trustee Scarcello, the following resolution be adopted:

WHEREAS the Southeastern Oakland County Water Authority has requested that the Township Board of Trustees, by Resolution, appoint a representative and alternate representative to represent the Township of Southfield on the Board of Trustees of the Southeastern Oakland County Water Authority.

NOW THEREFORE, be it resolved that at a regular meeting of the Southfield Township Board of Trustees held on June 11, 2024 the Board appointed Jeffrey Campbell, Beverly Hills Village Manager, as representative and Neil Johnston, Beverly Hill Public Works Director, as an alternate representative to represent Southfield Township on the Southeastern Oakland County Water Authority Board of Trustees for the fiscal year beginning July 1, 2024.

Ayes: Clerk Harryvan, Supervisor O'Reilly, Trustee Scarcello, Trustee Newitt,
Trustee Nelson, Trustee Cook
Nays: None

Motion carried unanimously

8. DISCUSSION AND POSSIBLE APPROVAL OF APRIL 2024 EXPENDITURES

Trustee Nelson reviewed the bills and the totals were correct. In April 2024 the Total Check Payments were \$104,174.47. The Total EFT Transfer was \$33,944.98. The Total Monthly Expenditures were \$138,119.45.

Motion by Trustee Scarcello, seconded by Trustee Cook, to approve the April 2024 Total Monthly Expenditures, as presented.

Motion carried unanimously

9. DISCUSSION AND POSSIBLE APPROVAL OF MAY 2024 EXPENDITURES

Trustee Nelson examined the bills and the totals were correct. In May 2024 the total check payments were \$251,631.63. The total EFT Transfer was \$29,977.31. The total monthly expenditures were \$281,608.94.

Motion by Trustee O'Reilly, seconded by Clerk Harryvan, to approve the February 2024 Total Monthly Expenditures, as presented.

Motion carried unanimously

10. COMMENTS FROM BOARD MEMBERS

Nelson Welcomed Paul Scarcello back to the Board and that he will miss Jon Oen.

Cook Was saddened to hear of Jon's passing and happy to have Scarcello on the Board. Happy 4th of July.

- Newitt** Shared the last text he received from Jon Oen. He saw Jon as an encourager, a helper, a person who complimented and celebrated other people's lives and accomplishments. We will miss him and will continue to keep his family in our prayers. Glad to have Scarcello on the Board.
- Scarcello** He did not know Jon Oen and is very sorry for the circumstances that allowed him the opportunity to rejoin this Board. He's going to the Train Station tomorrow.
- Harryvan** Thanked Scarcello for joining the Board. She did not know Jon Oen outside of the Board but thought highly of him and attended his memorial.
- O'Reilly** He thanked Scarcello for accepting a position on the Board. He knew Oen for many years and listed his involvement in the community. He will miss Oen as a colleague and a friend. Happy Juneteenth on Wednesday, June 19, Flag Day is June 14, Happy Father's Day on June 16th. Happy Independence Day and Township offices are closed on June 19 and July 4. The next Township meeting will be on July 9. Oakland County has a celebration the day after Juneteenth from 11am-1:30pm.

Supervisor O'Reilly adjourned the meeting at 8:06 PM.

James O'Reilly, Supervisor

Eileen Harryvan, Clerk