

**MINUTES OF THE SOUTHFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING HELD ON July 12, 2022 - APPROVED**

1. CALL TO ORDER

Supervisor O'Reilly called the meeting of the Southfield Township Board of Trustees to order at the Township Hall at 6:30 PM.

2. ROLL CALL:

Present: Supervisor O'Reilly, Clerk Eileen Harryvan, Treasurer Janet Mooney,
Trustee Bonnie Cook, Trustee Dan Nelson, Trustee Paul Newitt, Trustee
Jon Oen

Also Present: Kim Chalifoux

3. ADMINISTRATIVE REPORTS

(A) Supervisor's Report

In May the Planning Commission met for the first time in two (2) years and then again in June to approve a sign for a business at the Corners. Minutes for those two (2) meetings were approved. The Election Commission had a meeting on June 24 to appoint precinct inspectors, chairpersons, alternates and representative to serve on the Oakland County AVCB.

(B) Clerk's Report

The Police, Fire and Animal Control reports have been received and are typical for this time of year. If anyone would like to review them, contact the clerk. The generator should be installed soon after August 14 once a part is received by PM Tech.

On behalf of the Township, she presented a plaque to Janet Mooney, acknowledging the Township's appreciation of her many years of dedicated service as the Township Treasurer.

(C) Treasurer's Report

July taxes went out on time. The second and final payment from the American Rescue Plan Act money has been received. The state is finalizing approval to reimburse local municipalities for losses incurred from the Disabled Veteran's Exemption.

**4. PUBLIC COMMENTS ON ITEMS NOT CONTAINED ON PUBLISHED
AGENDA**

Rock Abboud of Beverly Hills, mentioned that short term rentals are now appearing in the Village. It is his opinion that the ones he has seen are "hotel-style" short term rentals. He wanted to bring this to the attention of the Township.

5. APPROVAL OF AGENDA

Cook pointed out that the discussion on the possible Village Township millage rate change which was referenced in the June 14 Board meeting minutes was not on the agenda. O'Reilly confirmed that and stated it may be added in the future.

Nelson moved to add an agenda item, **9A. POSSIBLE APPROVAL OF ADDITIONAL SALARY INCREASES** to the agenda. Newitt seconded and agenda was amended to include this matter.

Motion by Mooney, seconded by Oen to adopt the agenda, as amended.

Motion carried unanimously

6. DISCUSSION AND POSSIBLE APPROVAL OF June 14, 2022 REGULAR BOARD MEETING MINUTES

On page 1, under **3. ADMINISTRATIVE REPORTS, (B) Clerk's Report**, first sentence, Nelson questioned the word, "either". Harryvan rephrased the sentence and corrected the dates. The sentence to read, "Installation will be either July 19 or 20." In the same report at the beginning of line four (4), it was suggested that the words "and she" be eliminated. The line to read "...Clerk has a list of Election Inspectors..."

On page 6, **15. COMMENTS FROM THE BOARD MEMBERS**, O'Reilly's comments after "There is no meeting in May." should be deleted.

Motion by Mooney, seconded by Newitt to approve the June 14, 2022 Regular Board of Trustees Meeting minutes, as amended.

Motion carried unanimously

7. DISCUSSION AND CONSIDERATION OF ACCEPTING THE RESIGNATION OF JANET MOONEY AS SOUTHFIELD TOWNSHIP TREASURER

O'Reilly clarified that after August 1, 2022 Mooney will be considered an hourly employee.

Resolved by O'Reilly, supported by Harryvan, the Board of Trustees formally accepts the resignation of Janet Mooney from the position of Township Treasurer and that the resignation is to be made effective on August 1, 2022.

O'Reilly opened this discussion to the audience.

Personal friends and professional colleagues expressed their comments to Mooney.

ROLL CALL:

Ayes: Trustee Cook, Trustee Nelson, Trustee Newitt, Trustee Oen, Supervisor O'Reilly, Clerk Harryvan, Treasurer Mooney,
Nays: None

Resolution carried (7-0)

8. DISCUSSION, INTERVIEW AND POSSIBLE APPOINTMENT OF KIM CHALIFOUX AS SUCCESSOR TOWNSHIP TREASURER FOLOWING ACCEPTANCE OF RESIGNATION OF JANET MOONEY

O'Reilly explained the interview process the sub-committee followed when making its decision. Chalifoux was the unanimous choice for the position.

The Trustees had very positive comments about Chalifoux and welcomed her.

Chalifoux gave a brief history of her background.

Motion by Harryvan, seconded by Mooney, to nominate Kim Chalifoux for the position of Township Treasurer and to appoint her to that position effective August 1, 2022. The term of this appointment will expire on November 20, 2024.

ROLL CALL:

Ayes: Trustee Nelson, Trustee Newitt, Trustee Oen, Supervisor O'Reilly, Clerk Harryvan, Treasurer Mooney, Trustee Cook

Nays: None

Resolution carried (7-0)

9. DISCUSSION AND POSSIBLE APPROVAL OF SALARY INCREASES FOR DEPUTIES

Mooney gave a brief history of salary increases. When the Compensation Committee last met it increased the salaries; however, as it turned out the increase did not even cover inflation and there were no merit increases. Due to numerous changes the Township has experienced in the last year or two, Mooney felt they deserved a merit increase. She proposed that each Deputy receive an additional raise of \$2,000/year beginning July 22, 2022.

Resolved by Mooney, supported by O'Reilly, the Board of Trustees increase the salaries of the Deputy Clerk and Deputy Treasurer by \$2,000.00 per year effective with the pay period of July 22, 2022.

Harryvan was in full support of this increase.

ROLL CALL:

Ayes: Trustee Newitt, Trustee Oen, Supervisor O'Reilly, Clerk Harryvan, Treasurer Mooney, Trustee Cook, Trustee Nelson

Nays: None

Resolution carried (7-0)

9A. DISCUSSION AND POSSIBLE APPROVAL OF ADDITIONAL SALARY INCREASES

Nelson suggested \$2,000.00 per year compensation increases for the Clerk and Treasurer.

Motion by Nelson, seconded by Newitt, to increase a \$2,000.00 per year compensation increase for the Township Clerk and Township Treasurer.

O'Reilly was in favor of the Compensation Committee reviewing these increases when it performs its annual review at the end of the year. Cook would prefer if the Compensation Committee reviewed this proposal first and sent the Board its recommendation as it did for the Deputy Clerk and Deputy Treasurer increases.

Moved by Nelson, seconded by Cook, to table this discussion until the Board of Trustees December meeting which would be after the Compensation Committee meets in October or November.

Motion carried unanimously

10. DISCUSSION AND POSSIBLE APPROVAL OF MTA DUES

Resolved by Mooney, supported by Oen, to approve payment of the Michigan Townships Association annual dues, including the voluntary legal defense contribution from 7/01/21 to 6/30/22 in the amount of \$7, 978.59.

Cook requested that the dates be checked and corrected, if necessary.

ROLL CALL:

Ayes: Trustee Oen, Supervisor O'Reilly, Clerk Harryvan, Treasurer Mooney,
Trustee Cook, Trustee Nelson, Trustee Newitt

Nays: None

Resolution carried (7-0)

11. DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO APPOINT REPRESENTATIVES TO SOCWA FOR TERM BEGINNING JULY 1, 2022

Resolved by Oen, supported by Mooney, the following resolution be adopted:

Be It Resolved that at a regular meeting of the Southfield Township Board of Trustees held on July 12, 2022, the Board appointed Jeffrey Campbell as representative and Kristin Rutkowski as an alternate to represent the Township of Southfield on the Southeastern Oakland County Water Authority Board of Trustees for the existing terms through June 30, 2023.

ROLL CALL:

Ayes: Supervisor O'Reilly, Clerk Harryvan, Treasurer Mooney, Trustee Cook, Trustee Nelson, Trustee Newitt, Trustee Oen,
Nays: None

Resolution carried (7-0)

12. PUBLIC HEARING FOR POLICE AND FIRE SPECIAL ASSESSMENT DISTRICTS

O'Reilly opened the Public Hearing for Police and Fire Special Assessment Districts at 7:18 PM.

O'Reilly closed the Public Hearing for Police and Fire Special Assessment Districts at 7:19 PM.

13. DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO ADOPT SPECIAL ASSESSMENT FOR POLICE AND FIRE PROTECTION BY THE VILLAGE OF BEVERLY HILLS FOR 2022-23

O'Reilly explained this involved two (2) parcels: a home on 13 Mile (east of Flagstar Bank) and the cemetery on Southfield Road

Resolved by Nelson, seconded by Cook, the following resolution be adopted:

WHEREAS, the voters of the unincorporated area of Southfield Township having expressed their desires for the setting up of special assessment districts for fire and police protection; and

WHEREAS, the Southfield Township Board of Trustees is cognizant of the need for such special assessment districts.

NOW, THEREFORE, BE IT RESOLVED, since a public hearing has been set for estimates of costs and expenses for the establishment of fire and police protection special assessment districts pursuant to MCL 41.801 et seq. the following shall be levied for the unincorporated area of Southfield Township to be serviced by the Village of Beverly Hills at a rate of 9.5593 mills per 1,000 Taxable Value.

<u>SIDWELL:</u>	<u>NAME</u>	<u>TV:</u>	<u>FEE:</u>
T 24-01-301-003	Albert & Laura Hayward-Ramaj	\$ 96,880	\$ 926.10
T 24-01-301-004	Midwest Memorial Group LLC	133,990	1,280.85
			+ 700.00
			\$ 1,980.85*

*The total charge of \$1,980.85 is based on 9.5593 mills times the taxable value of \$133,990 plus a \$700 charge for unassessed land.

ROLL CALL:

Ayes: Clerk Harryvan, Treasurer Mooney, Trustee Cook, Trustee Nelson,
Trustee Newitt, Trustee Oen, Supervisor O'Reilly
Nays: None

Resolution carried (7-0)

**14. DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO ADOPT
SPECIAL ASSESSMENT FOR FIRE SERVICES BY THE
BINGHAM/FRANKLIN VOLUNTEER FIRE DEPARTMENT FOR 2022-2023**

O'Reilly explained this is for the eight parcels on 14 Mile Road.

Resolved by Mooney, seconded by Cook, the following resolution be adopted:

WHEREAS, the voters of the unincorporated area of Southfield Township having expressed their desires for the setting up of special assessment districts for fire protection; and

WHEREAS, the Southfield Township Board of Trustees is cognizant of the need for such special assessment districts.

NOW, THEREFORE, BE IT RESOLVED, since a public hearing has been set for the Establishment of a fire protection special assessment district pursuant to MCL 41.801 et seq. for the unincorporated area of Southfield Township to be serviced by the Bingham Farms/Franklin Fire Department at the rate of 2.00 mills per 1,000 TV for the following properties:

<u>SIDWELL</u>	<u>NAME</u>	<u>TAXABLE</u>	
		<u>VALUE</u>	<u>FEE</u>
T 24-06-101-001	Daan & Eileen Harryvan 27360 W. 14 Mile Road Franklin, MI 48025	324,640	\$ 649.28
T 24-06-101-002	Burton D. Farbman, Trustee 27272 W. 14 Mile Road Franklin, MI 48025	341,780	683.56
T 24-06-101-003	Jameela Hepburn 27220 W. 14 Mile Road Franklin, MI 48025	301,120	602.24
T 24-06-101-004	Prashanth Balusu & Sashi Chilakapati 27190 W. 14 Mile Road Franklin, MI 48025	253,140	506.28
T 24-06-101-005	Allen S. & Danielle Shifman 27170 W. 14 Mile Road Franklin, MI 48025	241,780	483.56
T 24-06-101-006	John Rogers 27160 W. 14 Mile Road Franklin, MI 48025	228,660	457.32
T 24-06-101-007	Daniel M. & Brittany I. Cycholl 27158 W. 14 Mile Road Franklin, MI 48025	130,140	260.28

ROLL CALL:

Ayes: Treasurer Mooney, Trustee Cook, Trustee Nelson, Trustee Newitt, Trustee Oen, Supervisor O'Reilly Clerk Harryvan
 Nays: None

Resolution carried (7-0)

15. DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO ADOPT SPECIAL ASSESSMENT FOR POLICE SERVICES BY THE VILLAGE OF FRANKLIN FOR 2022-2023

Resolved by Mooney, seconded by O'Reilly, the following resolution be adopted:

WHEREAS, the voters of the unincorporated area of Southfield Township having expressed their desires for the setting up of special assessment district for police protection; and

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WHEREAS, the Southfield Township Board of Trustees is cognizant of the need for such special assessment districts.

NOW, THEREFORE, BE IT RESOLVED, since a public hearing has been set for the establishment of a police protection special assessment district pursuant to MCL 41.851 et seq. for the unincorporated area of Southfield Township to be serviced by the Village of Franklin at the rate of 4.00 mills per 1,000 TV for the following properties:

<u>SIDWELL</u>	<u>NAME</u>	<u>TV</u>	<u>FEE</u>
T 24-06-101-001	Daan & Eileen Harryvan 27360 W. 14 Mile Road Franklin, MI 48025	324,640	\$ 1,298.56
T 24-06-101-002	Burton D. Farbman, Trustee 27272 W. 14 Mile Road Franklin, MI 48025	341,780	1,367.12
T 24-06-101-003	Jameela Hepburn 27220 W. 14 Mile Road Franklin, MI 48025	301,120	1,204.48
T 24-06-101-004	Prashanth Balusu & Sashi Chilakapati 27190 W. 14 Mile Road Franklin, MI 48025	253,140	1,012.56
T 24-06-101-005	Allen S. & Danielle Shifman 27170 W. 14 Mile Road Franklin, MI 48025	241,780	967.12
T 24-06-101-006	John Rogers 27160 W. 14 Mile Road Franklin, MI 48025	228,660	914.64
T 24-06-101-007	Daniel M. & Brittany I. Cycholl 27158 W. 14 Mile Road Franklin, MI 48025	130,140	520.56

ROLL CALL:

Ayes: Trustee Cook, Trustee Nelson, Trustee Newitt, Trustee Oen, Supervisor O'Reilly, Clerk Harryvan, Treasurer Mooney,

Nays: None

Resolution carried (7-0)

16. DISCUSSION AND POSSIBLE APPROVAL OF JUNE 2022 EXPENDITURES

Motion by Nelson, seconded Cook to approve the June 2022 Expenditures as follows:

101	General Fund	\$	155,332.15
703	Tax Fund	\$	<u>-</u>
Total		\$	155,332.15

Motion carried unanimously

17. COMMENTS FROM THE PUBLIC

None

18. COMMENTS FROM THE BOARD MEMBERS

Newitt – He appreciated Mooney’s work and complemented her on her fabulous job.

Oen - Mooney will be missed. She always spoke what she felt and her years of experience will be hard to replace.

Cook – From a professional standpoint, Mooney’s value has been that her decisions were made carefully and thought through. She appreciated Mooney’s thoughtfulness and understanding of doing the job. On behalf of the Trustees, she presented a gift to Mooney.

Nelson – He gave a dramatic and comical audio presentation of “Her Story”, highlighting Mooney’s involvement with the Township. He thanked her for her dedication. She will be missed.

Harryvan – She echoed everyone’s thoughts and thanked Mooney for her leadership and being a great mentor.

O’Reilly – There won’t be a meeting in August. Happy Labor Day, Grandparents’ Day. He spoke about how he and Mooney first met. He was very complimentary of how Mooney is kind and considerate of people and many more adjectives. There will be a big void in the Township.

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Mooney – She thanked all those who came tonight and was overwhelmed and touched by what people had said. She wished she had started the job sooner as it was right for her. She paraphrased those things she will miss but will always remember. She expressed her gratitude to her family who has been very supportive of her. It has been an honor to be the Township Treasurer for the past 15 years. She hopes Kim Chalifoux, the new Treasurer, finds as much happiness in the job as she did. She thanked everyone who have supported her all these years.

The audience honored Mooney with a standing ovation.

Mooney gaveled the meeting adjourned at 7:45 PM.

James O'Reilly, Supervisor

Eileen Harryvan, Clerk