

**MINUTES OF THE SOUTHFIELD TOWNSHIP BOARD OF TRUSTEES
SPECIAL MEETING HELD ON SEPTEMBER 26, 2023 - APPROVED**

1. CALL TO ORDER

Supervisor O'Reilly called the September 26, 2023 Special Meeting of the Southfield Township Board of Trustees to order at the Township Hall at 7:00 PM.

2. ROLL CALL

Present: Trustee Nelson, Trustee Newitt, Supervisor O'Reilly, Treasurer Chalifoux,
Clerk Harryvan

Absent: Trustee Cook, Trustee Oen

3. PUBLIC COMMENTS ON MATTERS NOT ON THE PUBLISHED AGENDA

No one wished to be heard.

4. APPROVAL OF AGENDA

Motion by Nelson, seconded by Chalifoux, to approve September 26, 2023 Agenda, as presented

Motion carried unanimously (5-0)

5. REVIEW AND POSSIBLE APPROVAL OF OAKLAND COUNTY EARLY VOTING CONTRACT for 2024 ELECTIONS

Clerk Harryvan gave an overview of the Early Voting process, hours and locations which is all now required with the Voters' passage of Proposition 2022-2. In addition, the Township is partnering with Oakland County, Bloomfield Township, and the City of Birmingham in conducting Early Voting through this Agreement now presented to the Board.

Oakland County will open an Early Voting site near their offices in Waterford and the three municipalities have agreed upon a Regional Early Voting site located at Bloomfield Township Library. It is large enough, accessible and had plenty of parking. There was discussion about the division of cost being split evenly despite the varying total number of registered voters in the three municipalities, and Harryvan explained that this was discussed at length during planning. The even split was agreed upon because the costs for the site to be open for these days and hours will be incurred regardless of the number of registered voters and voters who actually utilize the early voting site.

Page 2 – Board of Trustees Special Meeting Minutes – September 26, 2023 – *APPROVED*

Resolution to Authorize the Southfield Township Clerk to enter into Early Voting Contract

Motion by O'Reilly, supported by Nelson, that the Southfield Township Board of Trustees resolves to authorize the Southfield Township Clerk to enter into an agreement and partnership with Oakland County, the City of Birmingham, and Bloomfield Township to conduct early voting to meet all legal and administrative requirements pursuant to recent legislation regarding the implementation of early voting in the State of Michigan.

ROLL CALL

Ayes:	Trustee Newitt, Trustee Nelson, Treasurer Chalifoux, Clerk Harryvan, Supervisor O'Reilly
Nays:	None
Absent:	Trustee Oen, Trustee Cook

Motion carried unanimously (5-0)

6. REVIEW AND DISCUSS BID PROPOSALS FOR PARTIAL INTERIOR RENOVATION OF TOWNSHIP HALL

O'Reilly presented one bid received from D&S Contractors during the open bid process and expressed regret that we did not receive any other bids especially the expected bid from Ashor Construction who made a site visit. Basic renovation \$38,987.00 not including the alternate options which involve replacing tile in the public areas and replacing lighting at approximately \$32,500, bringing to total to approximately \$72,000 This does not include the cost of tile and other materials. The bid indicated the job could be completed in 4 weeks so that it is done by end of October. All present expressed frustration with this and the desire to seek out another one or two bids prior to making a final approval for the project. They discussed the details of the bid, requested some clarification and hope to be able to compare to another in the near future. Supervisor O'Reilly can reopen the bid process and extend the submission deadline, if needed. He will get feedback from Jon Oen who could not attend the meeting due to Covid. Oen will no doubt have good insight on this having been a builder for many years.

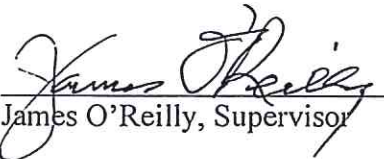
7. COMMENTS FROM THE AUDIENCE

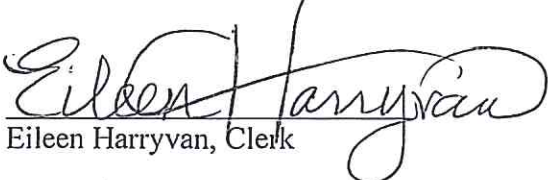
None were heard

8. COMMENTS FROM MEMBERS OF THE BOARD

- Nelson Asked for update on Extenet’s use of the public right of way on 14 Mile Rd, asked for update on the Animal Shelter agreement with Bloomfield Township
Updates were provided
- Newitt Open to seeing more bids
- Harryvan Thanked the Trustees for agreeing to and attending the Special Meeting. Open to seeing more bids if done quickly for an October or early November completion.
- O’Reilly Agreed to seeking additional bids if done in a quick manner.
- Chalifoux Also agreed to additional bids done in a timely manner. She shared the new Southfield Township logo which was a collaborative effort between her and Harryvan. It will be used on Early Voting mailings by Oakland County as well as our new website being developed.

Supervisor O’Reilly adjourned the meeting at 7:27 PM.


James O’Reilly, Supervisor


Eileen Harryvan, Clerk

These minutes are not official. The Board of Trustees has not formally approved them.